

## **Guidelines to Public Hearing and Public Comment Regarding 85 Octane in South Dakota**

All South Dakota citizens are invited to be part of the Department of Public Safety's Office of Weights and Measures' rule making process regarding the issue of 85 octane in South Dakota. Written comments will be accepted through July 30, 2012. Hardcopies can be mailed to: Office of Weights and Measures, 118 West Capitol Avenue, Pierre, South Dakota, 57501. E-mailed comments should be sent to: [DPSWM@state.sd.us](mailto:DPSWM@state.sd.us)

A public hearing will be held Friday, July 20<sup>th</sup> at the Capitol Lake Visitors Center, 650 East Capitol Avenue, in Pierre starting at 10 am CDT. For those wishing to take part in the hearing, the process will be as follows:

Two sign in sheets will be present at the entrance. One sign in sheet will simply be for attendance purposes. The Department requests that all attendees sign the attendance sheet. A second sign in sheet will be available for those who wish to speak. At the commencement of the meeting, the initial sign in sheet for those wishing to present comments, will be given to the moderators and new sheets for any later arrivals who also wish to speak will be provided. Comments shall be taken in the order of the sign in sheets. Periodically, new arrival sign in sheets will be provided to the moderators until all persons signed in as wishing to comment have had the opportunity to present. A screen and projector will be made available for presentations, but presenters will be responsible for providing laptop computers.

Each speaker is limited to ten (10) minutes of presentation time, including questions from the moderator. No rebuttals are allowed, but the moderators have the right to ask follow up questions to any previous speaker still in attendance. The moderators have the right to extend time for additional questions or clarifications, or to extend the presentation time if appropriate. Each organization, association or group shall present one speaker to provide the official position and comments of each organization, association or group. All attendees will be allowed to individually speak on their personal behalf. As extensive comment is anticipated, the Department requests that if the comments/positions of any individual or group have already been presented, subsequent speakers only state their support of the previously presented comments/positions with any additional points not previously presented.

A court reporter shall be present to make a written recording of the proceedings. Any requests for transcripts must be managed directly through the court reporter. The proceedings may also be electronically recorded and broadcast to allow wider dissemination of all information. No telephonic comment is allowed. Anyone not able to attend the hearing is encouraged to submit written comments in the manner outlined above. Written and oral comments will be given the same level of consideration by the Department.

Any questions about the comment or hearing procedure should be directed to Jenna Howell, Director of Legal and Regulatory Services: [jenna.howell@state.sd.us](mailto:jenna.howell@state.sd.us) (605)773-3178.